

Central Minnesota NG911 Committee
Thursday January 11th, 2018 – 10:00 a.m.
Conference Call Bridge: 1-800-430-1833, Access 2557200#

Agenda

- 1. Call to Order**
- 2. Roll Call and Introductions**
- 3. Revisions and Approval of Agenda**
- 4. Approval of Minutes from December 14th, 2017 Meeting (P1-8)**
- 5. Communications**
- 6. CM NG911 Business**
 - a. Election of Chair and Vice Chair
- 7. Reports**
 - a. Updates from ECN
 - b. Statewide NG911 Committee
 - c. Statewide NG911 GIS Subcommittee
 - d. Mille Lacs County – Text-to-911
- 8. Minnesota State Patrol**
- 9. General Discussion**
 - a. Mille Lacs County MOU – Get Signature Pages Signed or to County Board for Approval
 - b. PSAP COOP Tabletop Exercise
 1. Dispatch Evacuation Folder Contents (P9)
 - c. NG911 Committee Attendance for 2017 (P10)
- 10. Other issues**
- 11. Upcoming Meetings**
 - b. February 8th, 10:00 Douglas Co EOC, 216 7th Ave W, Alexandria/Conference Call
 - c. March 8th, 10:00 Conference Call
- 12. Adjournment**

**Central MN
Next Generation 9-1-1 Committee Meeting
Douglas County Public Works
526 Willow Drive, Alexandria
Thursday, December 14, 2017 – 10:00 AM**

NG911 COMMITTEE MEMBERS/ALTERNATES PRESENT:

1. Joyce Zika – Benton County
2. Jason Wendt – Grant County (*via phone*)
3. Jody Norstegard, Vice Chair – Kandiyohi County
4. Rich Christianson (*via phone*) & Dan Miller (*in-person*) – Meeker County
5. Al Fjerstad (*in-person*) & Holly Martinson (*via phone*) – Mille Lacs County
6. Jane Holman – Morrison County
7. Judy Siggerud – Otter Tail County (*via phone*)
8. Donna Martin – Pope County (*via phone*)
9. Laura Anderson – Sherburne County (*via phone*)
10. Michele Burke & Megan Kampa – Stearns County
11. Judy Diehl, Chair & Ross Tiegs – Stevens County
12. Tracy Koosman – Swift County
13. Sarah Booker – Todd County
14. Erika Pennar – Wadena County (*via phone*)
15. Sheriff Fiedler – Wilkin County
16. Richard Nevala – Wright County (*via phone*)

GUESTS:

1. Joe Zunker – Douglas County GIS
2. Jeff Jelinski – Morrison County Commissioner
3. Caitlin Christenson – Stevens County GIS (*via phone*)
4. Chelsey Bagent – Swift County GIS
5. Sheriff Trevor Wright – Traverse County
6. Paul McIntyre – Gold Cross (*via phone*)
7. Cathy Anderson – ECN Standards/Training Coordinator
8. Dustin Leslie – ECN 911 Program Analyst (*via phone*)
9. Dereck Leyde – Northland Business
10. Jason Mathwig – Renville County

NG911 COMMITTEE MEMBERS/ALTERNATES ABSENT:

1. City of St. Cloud
2. Big Stone County
3. Douglas County
4. Traverse County

CALL TO ORDER:

Meeting called to order by NG911 Chair Judy Diehl at 10:01 a.m.

INTRODUCTIONS:

Introductions were conducted. There was a quorum for the NG911 Committee.

APPROVAL OF AGENDA

Chair Judy Diehl added Upcoming EMD Training in Stearns County under General Discussion item F. *Wilkin County made a motion to approve the NG911 Committee Agenda. Mille Lacs County seconded, motion carried.*

APPROVAL OF MINUTES

Morrison County made a motion to approve the November 9, 2017 NG911 Committee minutes. Todd County seconded, motion carried.

Communications

None.

Nominations for Chair and Vice Chair

Chair Diehl announced nominations for Chair and Vice Chair. Al Fjerstad re-nominated Judy Diehl for Chair. Sheriff Fiedler stated nominations cease. Chair Diehl requested nominations for Vice Chair. Chief Tiegs re-nominated Jody Norstegard. Al Fjerstad stated Mille Lacs County will second. Chair Diehl stated nominations will cease and we will vote on both nominations next month.

REPORTS:

Updates from ECN:

Cathy Anderson has Adam and Dan's updates. Director Jackie Mines had asked her to mention that she is leaving ECN sometime in the middle of January. She will be contracting, still involved with public safety, but not necessarily in MN. We do not know who is replacing her. Next week's Next Gen meeting is cancelled due to the proximity of the holidays.

Cathy Anderson read Adam Iten's ECN update:

Data Preparation Kickoff Meetings

MnGeo has met individually with nearly all PSAPs and their GIS agencies/vendors to discuss their data readiness results and kickoff the data preparation effort in their county. Thus far, MnGeo has met with 86 of 87 counties. The goal is to complete all kickoff meetings by the end of 2017.

Data Preparation Status

Please see the latest Data Preparation Status map illustrating each county's current validation phase, which is based on their MSAG/ALI to GIS data synchronization and clean-up. Many Central MN counties are making great progress. Please keep up the good work!

Statewide PSAP Boundaries and Reviewer

The MnGeo NG9-1-1 team is currently resolving the initial gaps and overlaps based on all the feedback from the PSAP and GIS Managers. The goal is to have a seamless PSAP boundary dataset by the end of December. Please contact your regional MnGeo GIS representative if you have any questions or comments about the PSAP boundary. An extract of the statewide PSAP boundaries is available for download on the NG9-1-1 Portal.

MN NG9-1-1 GIS Data Standards

The Minnesota Address Point Standard (MAPS) was approved by the MGAC on Wednesday, December 6. The official MAPS documents will be distributed to all PSAP and GIS stakeholders as soon as they are available. This multiuse standard will accommodate many local and state business needs, including NG9-1-1. All local GIS partners are encouraged to align their address point data to the new state standard as soon as possible. Please contact your regional MnGeo GIS representative if you have questions or need assistance with transforming your data.

REPORTS: (Continued)

Updates from ECN: (Continued)

Cathy Anderson read Dan Craigie's ECN update:

Firewall:

Element continues their work in developing the configuration for the firewall devices. They have created a "test lab" at their facility and will be working with CenturyLink technicians to test that their configuration works with the ESInet.

The first 3 "pilot PSAPs" have been chosen: Airport, U of M, and Dakota County. They were chosen as they are close to Elements HQ's and if the need arises, can quickly travel to the PSAP for troubleshooting purposes.

Surveys will start shortly for the rest of the PSAPs who are direct-SIP and receiving devices in the coming months. I will contact PSAPs individually to schedule an Element technician to visit your network room. Every technician has been cleared by the BCA at this point.

The order in which PSAPs will have them installed will prioritize PSAPs who are regional text-to-9-1-1 hosts and those who are holding up hardware or software upgrades to get the firewall installed.

CPE as a Service (CPEaaS)

Airbus (direct offering) and Solacom (IES as a partner) are offering CPE equipment as a service at a monthly per seat rate. We are in discussions with West/CTL to encourage them to offer something similar as well in order to reduce costs and increase service. Contact Joe Fick at Airbus or John Olsen at IES about their offerings. (or Dan if you have questions before you reach out to the vendors)

AT&T has reached out to ECN to pilot the use of FirstNet as secondary circuit for remote PSAPs in shared CPE environments. Currently, remotes are only connected via a single MN.IT link and LTE might be a great second option. More to come from Dan.

StatusBoard Update

Cathy Anderson said I am not sure if anyone had problems last night because of the slow down on StatusBoard. I noticed that a bunch of StatusBoard alerts were up and down, hopefully those were false. Director Mines, Stromberg and Anderson all get messages from Mn.IT based on algorithms. A lot of times there are false positives, there were about three. For regional StatusBoard admin, it is Al Fjerstad for Central MN.

Anderson received cost and estimates on doing wish list items, met with Director Mines and the letter drafted will go to the guy for enhancements. The group's priority #1 was priority to register. It will ask are you sure you want to do this. Priority #2 was to alert me before my registration expires. Blinking is an indication that it will expire, you will have to go back in. Might have to have it so anyone logged out of the PSAP will blink. An original unit will be able to knock it down. It cannot be an email. Priority #3 was search for a user account. Hopefully looking to search by full name or partial name. Pick account and edit it. Priority #4 was the new calendar default end date same as start date. At least if it is the same you will only have to worry about the time. Most calendar reservations end up being the same day. Couple of these items here may be able to delete, someone in Mn.IT may be able to make the changes. Super user account has no priority. This past summer one user changed a time for polling. It is a 6-minute poll. Please do a manual refresh every time you do a reservation. Someone changed that for all. Mn.IT people took a day to figure out the issue. ECN would be the only ones to change the screen. Formatting screen is a \$26,000 enhancement; bottom of list.

REPORTS: (Continued)

Updates from ECN: (Continued)

StatusBoard Update (Continued)

Better if you are using an iPad. We require they give us weekly updates on who is working and how long. As soon as she knows anything she will let us know. StatusBoard standards have been updated one was approved at SECB. Sent out to all PSAP managers. Please remember to keep your contact list updated: PSAP manager, supervisors, and StatusBoard list. You can sign-up through GovDelivery, or you can ask Anderson. GovDelivery is smart enough to figure out to only send one email. If you have concerns get hold of Al Fjerstad and he can contact Anderson. On the wishlist we started 2-3 years ago, we got rid of a \$10,000 one because of a work around. Unfortunately, it was not our Mn.IT people who created this app.

Text-to-911

Dustin Leslie reported on Text-to-911. Public announcement was held December 5th and included a press conference attended by the media. Topic was active on Twitter. Presentations to deaf and hard of hearing were held on two occasions. Handouts for interested parties and talking points for PSAP managers. Super Bowl will be using billboards. Feedback from PASPs, one thing to reiterate to the public is only text if you need to. State Patrol divvied up Ramsey County. Text to 911 operations standard was approved by Next Gen 911 and SECB. Jeff Jelinski inquired about attendance at the presentations. Leslie responded there were two presentations: One was open to people of the deaf and hard of hearing; the second was to the DHS advisory board. Both were well attended. Al Fjerstad commented on errors stated during the press conference. Leslie replied the message we sent was Text to 911 is available throughout the state of MN. Talking points were given to PSAPs. In working with communication team at their recommendations; did not want to over complicate. Wanted the focus on three things: Location, only text when have to, and available statewide. We wanted to focus on that it was available statewide.

Chair Diehl asked if there will there be training on the Alex Tech website or other training? Anderson and Leslie are working on a PowerPoint to give to Alex Tech. Anderson stated there will there be a training module hopefully within the next couple of months. It is at the forefront as well as COOP. Leslie concurred adding no other PSAPs will be going live until February. Judy Siggerud asked if there are different modules ready for different phones? Anderson replied the intent of the module is going to be basic to accommodate all of these. Purpose is not operating on your system, but how to handle when it comes in. Leslie responded part of the process when we turn a PSAP live is the ability to have you program some of your most common questions at PSAP. Getting TCC and going live to test with short code in your PSAP. How to figure out how your PSAP will work. Focus on how to handle a text to 911 call. Siggerud asked what is your determination on what is criteria? Old fashioned way with TDD. That is specific to how equipment work. Anderson replied it is based off the standard and how it is listed in there. Siggerud asked will it be a standards training rather than how your stuff works, are you relying on vendors to teach you how? Anderson responded based on installations, hopefully your vendor will not leave you in the cold. Siggerud inquired will the Alex Tech training be a standard type training? When we did Motobridge we went into it, but not really. Anderson replied that is what the anticipation is, but if farther down the line it is useless or we have to have specific vendors. Linda Muchow is working on an APS module. Anderson had a conversation with Jim, we are not certain if we will continue going that way. Looking to the vendor to be responsible to train on what they are buying. Maybe you have someone who is new and they would understand better than reading a standard, with pictures and illustrations. That is what we envision if it is not helpful let us know. Chair Diehl asked is rebid hashtag L? Al Fjerstad confirmed that it was.

REPORTS: (Continued)

Updates from ECN: (Continued)

Text-to-911 (Continued)

Al Fjerstad shared with the group that when Century Link was getting phones ready we had three techs doing different things and they were learning at the same time, but they had enough knowledge to do short codes. They showed Fjerstad how to do short codes if he wanted to, so he could transfer to Beltrami and others who are in live in the state. Eventually they will have Stearns County as a quick transfer. Then it is Fjerstad's responsibility to share that information with other dispatchers. There was no real training, it was just how it worked, how to set things up. It is very easy to handle a text to 911. It is slow and it takes time. If it is a real true emergency like a heart attack or suicide, there is a tremendous delay to getting first responders to the scene. Benson in Swift County had a great outcome. Anderson stated that Leslie has learned a lot throughout the process, and hopefully he will take the lead on the PowerPoint and there will be things like that included.

FirstNet – Governor Opts iAgenda item was talked about last month.

PSAP Continuity of Operations Plan

1. COOP Plan Mandate

COOP plan is going to be required with 911 plans by March 31, 2018. Anderson stated for those who plan to stay for the COOP training she took 20 pages of notes at the training and she has created some quick points of important things from her notes. Back-up power on CAD, UPS how long it is good for, etc. Anderson has a 3-page handout for when we go through this stuff. Chair Diehl's plan is to go line by line. There is a lot to take into consideration. Mostly civil unrest and/or riots and how to be prepared if you need to leave the PSAP or the system goes down. Chair Diehl noted how a moose chewed through-fiber optic lines in northern MN. Anderson said it is coming up with a go bag for dispatch. Brainstorm a few ideas of things you should have ready if you have to get out of your PSAP: Phone numbers for phone company, utilities, vendor, CAD, employee numbers, ICR cards, flashlights, batteries, if you are doing it in the back of the car, etc.

Sheriff Fiedler asked why is that we are being mandated by the state? Chair Diehl replied it is in MN Statute 403. Chair Diehl explained you have had a 911 plan all along, back in the early 2000's a big portion was filled out by IES. With CPE as a service now, and with us moving ahead with Text to 911 the state is asking us to do more planning procedures so we will know what to do. Diehl had talked to Grant County that they would come up to them if something happens. If courthouse implodes then they will be down too. And Pope County has a plan in place as part of 911 plan. Mandating not so much as a COOP plan, but a back-up plan. Anderson added it is not meant to be punishment, it is a plan for if PSAPs get caught off guard. A lot of places before did not have plans in place in case dispatch needed to evacuate. Statute mandated it was a back-up plan. Sheriff Fiedler asked why it is mandated. Anderson replied to make people accountable and to get it in, to make it easy to be submitted as part of a 911 plan. It makes more sense to require the COOP plan with something that has to be turned in.

Chair Diehl stated Central MN has decided to have an exercise tabletop to test COOP plans. John, the trainer in St. Cloud, will come out February 8, 2018 and be here at the Douglas County EOC. We will be meeting in February to see what failures we might find. Federal partners are coming out. We are doing the exercise to test COOP plans and have further training.

REPORTS: (Continued)

Updates from ECN: (Continued)

PSAP Continuity of Operations Plan (Continued)

1. COOP Plan Mandate (Continued)

Anderson said there is a lot that goes into tabletop exercises and things that were in your COOP plan that do not work show up. You might find out with your neighbor next to you that something might not work that was in your COOP plan. Fjerstad asked if this statute has always been in the books. Chair Diehl replied it is dated in the 1970s. Judy Siggerud said this is a totally new document than 911. COOP plan is brand new; a 911 Plan should have had this all in there. Chair Diehl added that Emergency Management has been working on COOP plans for a while, PSAP is part of that game. Encouraged to work with your Emergency Manager for your COOP plan. Chair Diehl has sent hers to Dona Greiner and she has sent it back with lots of changes. Anderson added some county's PSAPs do not talk to Emergency Managers; it is a good time to start a dialogue with them.

Text-to-911 Statewide Operational Standard

Standard passed the Next Gen 911 and SECB. Anderson stated the intent is that it is a living standard. It will be the same as with other standards. Chair Diehl said she left the standard out for all her dispatchers to read.

Text-to-911 Fact Sheet

This is public information. If media asks you can send them this sheet.

Statewide NG911 Committee

Statewide NG911 Committee talked about a lot of what we talked about today.

Statewide NG911 GIS Subcommittee

Chelsey Bagent said we had not gotten through all the meetings yet, but now we are up to more of them for this standard. Went over them to get them updated and approved in 2018 for the standard. Approved by MN Geospatial Advisory Committee. Documents need to go through them in 2018. SECB approvals in 2018. Then for the GIS data preparation PSAP Boundary Reviewer they are asking everyone to get their comments in by November. Working on fixing overlaps and gaps. GIS data maintenance documenting requirements for current data upload. MNGEO focusing on aggregation process this summer. Will conduct 2-3 in the coming year which will include 1-2 counties in the Metro and Northern regions. Newsletter #7 to be completed by December.

MINNESOTA STATE PATROL

Tim Boyer was not able to call in. Chair Diehl asked if there are any issues to bring back to State Patrol.

GENERAL DISCUSSION

a. CM NG911 2018 Draft Meeting Schedule

February will be an in-person meeting on February 8, 2018 at the Douglas County EOC in the Law Enforcement Center, main doors. Do we want to keep the April, September, and December meetings also as in-person? Fjerstad said he would think that we do not have to have April 12th in-person. Change April 12th to conference call. Chair Diehl agreed conference calls are a lot easier for most of us. Chair Diehl asked for a motion to change February to in-person and make April 12th a conference call. September 13th meeting room has been reserved. *Mille Lacs County motioned. Stevens County seconded. Motion carries.*

GENERAL DISCUSSION (Continued)

Text-to-911

Fjerstad from Mille Lacs County provided a quick text-to-911 overview. He responded to an email from Dustin Leslie on Tuesday asking for information as to how things went for the first week. Central MN took 13 actual text-to-911 calls; 5-6 were the real deal. There was only one serious emergency with a suicidal party in Benson in Swift County; had a good outcome. We have had 2-3 texts-to-911 from people just checking to see if it is working. Fjerstad provided an example regarding a text-to-911 from a person within Wright County. Overall it is going well. It can be slow to get information. Sometimes you can wait 30-40 minutes to get a response to what you send out. Fortunately, you can put them on hold and come back. Overall it is going well, Fjerstad is looking forward to having Stearns County come on. There was a real call in their county. Dispatcher was not aware they were not live. Tried to transfer a call with failure. They have practiced some texting between PSAPs; works just fine. Chair Diehl asked if they have texted with other regional PSAPs. Fjerstad replied that works; St. Louis and Beltrami made the transfer.

Morrison County asked did the Wright County text-to-911 take a lot of time? Fjerstad replied it was probably twenty minutes before they got to his residence. What does an officer do if it is a kid? Fjerstad responded that is a violation; you are breaking a law. Statute says a 911 call it does not specify a text and he does not know if legislature plans to update. Chair Diehl read the fact sheet that texting is a crime. Chair Diehl had texted Dana Wahlberg during the RAC meeting to ask if a text-to-911 falls under the same rules as a call. Wahlberg had responded consider them to be treated the same; you can send a transcript of a text. Someone stated from an enforcement standpoint there is no way to enforce; do not see how that will be forced unless you have an admission; it has a lot of complications. Chief Tiegs stated it does not say text it says a phone call. County attorney will say it does not say text in the statute.

Fjerstad said from location standpoint Sprint has the best location; accuracy within 20 or 10 yards is in the actual texts. T-Mobile is better but not as good as Sprint. Bing is way more accurate. We have desktops that have a Lat/Long shortcut that is real accurate. Chair Diehl has used it for administrative subpoena using cell phone carrier; enter Lat/Long in Bing is better than Google Maps.

- b. O&O/Users CM Standards Workgroup volunteers
Do we have any volunteers from this committee? As Central goes through our different standards look for an update on the website or an email to go out. Ask that you volunteer. It will be all conference calls.
- c. SECB Strategic Planning Session Representatives for NG911
Dates are on March 8 and 9, 2018. March 8, 2018 is the date of our meeting. Al and Holly were going to be part of that. Jeff Jelinski and the Board Chair will allegedly be attending. Meeting will be held in Chaska.
- d. CM NG911 Telecommunicator Best Practices Guide Distributed
Training guide for all telecommunicators Best Practices has been given to each Sheriff or Chief Deputy. Hopefully everyone can train to those standards now.
- e. Other Issues
Have recordings been going okay? Fjerstad said he has no problem; able to pull off MIS, Management Information System. He runs a report everyone month and files those. If anyone needs for court purposes let Fjerstad know. Mille Lacs County is scheduled by Century Link to go MSRP in February. Will be actually able to see in Insight Center. Anyone in the Logger will be able to pull their own data.

GENERAL DISCUSSION (Continued)

e. Other Issues (Continued)

Traverse County Sheriff read the definition of a 911 call. In the statute it does include Text to 911. Does include telephone, facsimiles, email messages, text, etc. Under definition in that statute, Statute # 60978.

f. Upcoming EMD Training in Stearns County

EMD training in St. Cloud will be February 13,14,15, 2018. Teletype to surrounding will be sent out weekly. It will also be on our website.

UPCOMING MEETINGS

a. January 11, 2018 – 10:00 a.m. Conference Call

b. February 8, 2018 – 10:00 a.m. Conference Call/In-person to test COOP plans

Donna Martin stated that she missed roll call.

ADJORNMENT:

Mille Lacs County made a motion to adjourn the meeting. Wilkin County seconded and the motion was carried unanimously at 11:07 a.m.

Minutes by Shari Gieseke.

Dispatch Evacuation Folder Contents:

- Duty Officer Info
- Dispatch Evacuation Policy/Evacuation Checklist
- 911 Alternate/Abandonment Routing Procedure
- Code RED Procedure and log in information
 - County Campus Emergency Notification Procedure via Code RED
- Staff contacts (SO, PD's, Jail, Dispatch, State Patrol, DNR, Chaplain, Posse)
- Law Enforcement/Dispatch contacts (surrounding counties, DNR, MN DOT, Air Care, FBI, BCA, BNSF, statewide dispatch/jail numbers)
- Language Line Procedures
- Utility Companies (listed by city/township), city utility call lists
- Township/City Officials, City Halls address/phone numbers
- Fire/EMS Rosters with phone numbers
- Emergency and Special Occurrences Policy and Jail Evacuation Policy
- Hospitals (in county and surrounding areas)
- Churches
- Schools/Bus Companies
- Funeral Homes/Death Investigator contact information
- County Departments and emergency contact lists
- Bomb Threat Policy
- County Insurance Information
- Radio Information (pager codes, frequency licenses, talkgroup layouts/fleetmaps)
- Local Media Contacts
- Tow Companies

CENTRAL MINNESOTA NEXT GENERATION 911 COMMITTEE MEMBERS

Attendance Recap - 2017

Name	Entity	Month											
		J	F	M	A	M	J	J	A	S	O	N	D
Wrobbel, Dean	City of St. Cloud			X									
Henrichsen, Stacy	City of St. Cloud												
Zika, Joyce	Benton County	X	X	X	X		X		X	X	X	X	X
Tarpenning, Pat	Benton County												
OPEN	Big Stone County												
OPEN	Big Stone County												
Egan, Tom	Douglas County			X	X		X		X		X		
Henrion, Mike	Douglas County				X		X				X	X	
Wendt, Jason	Grant County	X			X		X	X	X	X		X	X
Langlie, Troy	Grant County												
Norstegard, Jody	Kandiyohi County		X		X		X	X			X		X
Bonnema, Stacey "A"	Kandiyohi County												
Christianson, Rich	Meeker County	X		X	X	X	X	X		X	X	X	X
Miller, Dan	Meeker County												X
Fjerstad, Al	Mille Lacs County	X				X		X				X	X
Martinson, Holly	Mille Lacs County			X				X	X	X	X		X
Ingram, Victoria	Morrison County	X			X	X		X	X	X	X		
Holman, Jane	Morrison County	X	X		X		X				X	X	X
Siggerud, Judy	Otter Tail County	X	X	X	X	X	X	X	X	X		X	X
Jensen, Matthew	Otter Tail County										X		
Martin, Donna	Pope County				X	X	X		X				X
Riley, Sheriff Tim	Pope County			X									
Anderson, Laura	Sherburne County		X		X		X	X	X		X	X	X
Morgan, Lori	Sherburne County												
Struffert, Kathy	Stearns County				X	X			X		X		
Kampa, Megan	Stearns County		X		X	X		X	X		X		X
Burke, Michele	Stearns County											X	X
Diehl, Judy	Stevens County	X	X	X	X	X	X	X	X	X	X	X	X
Tiegs, Ross	Stevens County	X	X	X	X	X	X		X	X	X		X
Koosman, Tracy	Swift County		X		X	X	X		X	X	X	X	X
Holtz, John	Swift County											X	
Booker, Sarah	Todd County	X		X	X	X	X		X		X		X
Asmus, Don	Todd County												
Klemm, Karen	Traverse County		X										
Forcier, Greg	Traverse County					X							
Penner, Erika	Wadena County	X			X		X	X	X	X	X	X	X
Savaloja, Bryan	Wadena County												
Teberg, Rick	Wilkin County		X										
Fiedler, Sheriff Rick	Wilkin County				X	X	X		X			X	X
Porter, Billijo	Wilkin County								X			X	
Wirkkula, Jeremy	Wright County	X											
Nevala, Richard	Wright County												X

Total Members in Attendance	12	11	10	19	13	16	11	17	10	17	15	20
Total Entities in Attendance Out of 19 (Need 10 for Quorum)	10	10	9	15	11	14	10	14	9	13	13	16